

The College of Naturopaths of Ontario

# **Continuing Education and Professional Development Log**

The CE and PD log is a summary of your CE activities during your current CE cycle. For each activity you complete, record the course provider, the name of the course, the activity date, the number of credits you have earned and the outcome on the appropriate form below. At the end of your cycle you will submit your completed log to the College.

For more information on your CE requirements or how to complete the forms, please refer to the Continuing Education Handbook.

# **First Reporting Cycle Credit Requirements**

For your first reporting cycle, you will have modified CE requirements based on your cycle end date. Your first CE cycle begins on April 1, 2014. Any CE credits you complete on or after April 1, 2014 can be used to fulfill the credit requirements for your first reporting cycle.

Please note that following your first reporting cycle, you will be required to complete and report on the full 70 hours of Continuing Education and Professional Development every three years.

The modified requirements for the first three reporting cycles are:

Group II	Group III	<b>Group I</b>
April 1, 2014 – September 30, 2016	April 1, 2014 - September 30, 2017	April 1, 2014 - September 30, 2018
Category A – 20 credits	Category A – 30 credits	Category A – 30 credits
o Jurisprudence – 2 credit	• Jurisprudence –3 credits	o Jurisprudence – 3 credits
o Pharmacology – 4 credits	• Pharmacology – 6 credits	o Pharmacology – 6 credits
( <i>if prescribing</i> )	( <i>if prescribing</i> )	( <i>if prescribing</i> )
o IVIT – 4 additional credits	• IVIT – 6 additional credits	o IVIT – 6 additional credits
( <i>if performing IVIT</i> )	( <i>if performing IVIT</i> )	( <i>if performing IVIT</i> )
Category B – 26 credits	Category B – 40 credits	Category B – 40 credits

# Additional Requirements for Member who perform IVIT

If you have met the Standard of Practice for Intravenous Infusion Therapy (IVIT), you must complete <u>6 additional Category A</u> <u>credits</u> related to IVIT. IVIT activities that are used to fulfill this additional requirement must be pre-approved by the College. **A separate log for IVIT credits is provided.** 

### **Proof of Completion**

If you have been randomly selected to submit proof of completion of your continuing education and professional development activities, please write the number from the 'Activity Number' column on the corresponding CE certificate, letter, etc., and attach all supporting documentation for each category to the appropriate log.

### **Forms Provided**

The following forms have been provided:

- Category A CE log (3 pages)
- Category B CE log (4 pages)
- IVIT CE log (1 page)

Please record all your CE activities on the appropriate form.