

Continuing Education Policy

(Revised June 2004)

Purpose: The Board of Directors of Drugless Therapy - Naturopathy has established the following Continuing Education (CE) Policy to maintain high professional standards in naturopathic practice and to assure the public of the continuing professional competency of Naturopathic Doctors in Ontario.

Definition: All Naturopathic Doctors with Active status renewing their registration in Ontario will be required to demonstrate that they have met these CE requirements.

Intent: Qualifying criteria for CE are outlined in the details below. It is the responsibility of the Registrant to select quality programs that contribute to their knowledge and competence, that also meet these criteria.

Summary:

Total CE Credits Required per 2-year period 30 credits

Must include **10 mandatory** credits as follows:

2 credits in each of <u>three</u> of the 7 naturopathic modalities	6 credits
Pharmacology	2 credits
Ontario Jurisprudence	2 credits

In addition, CPR training must be updated in the two-year period.

Detailed Requirements:

1. A Registered Naturopathic Doctor must earn at least 30 CE credits within the 24 months prior to renewal on February 28 every two years.
2. One CE credit shall be granted for each hour of participation in the CE activity, excluding breaks and meals.
3. NDs registering for the first time with the BDDT-N will not be required to demonstrate completion of CE until after their first full two years of registration. For example, if a naturopathic doctor registered for the first time in September 2004, their first registration renewal would be in February 2005. Their first period of reporting for CE would be in February 2007 for the 2-year period 2005-2007.

4. All Naturopathic Doctors registered in Active status must maintain a record of their obtained CE credits, including certificates of course completion. Each year, a random group of Registrants will be required to submit a detailed account of their CE credits for review by the Board.
5. For those Registrants who have failed to meet their CE requirements, the outstanding credit hours must be completed within four (4) months of being notified by the Board, and the Registrant must pay a \$100 administration fee.
6. No credits used to complete delinquent CE requirements for registration may be used to meet the requirements for the next reporting period.
7. CE hours in excess of the required hours earned in a reporting period cannot be carried forward to the next reporting cycle.
8. Taking the same course more than once during a reporting cycle will only be counted once.
9. A minimum of two credits must be obtained in pharmacology of Botanical medicine, clinical nutrition, or allopathic medicine or any combination of these.
10. A minimum of two (2) credits must be obtained in each of three of the following modalities, for a total of 6 credits:
 - Acupuncture and Asian Medicine
 - Botanical Medicine
 - Nutritional Medicine
 - Homeopathic Medicine
 - Manipulation
 - Lifestyle Modification and Counseling
 - Physical Therapies
11. A minimum of two (2) credits must be obtained in Ontario Jurisprudence. Information necessary to obtain these credits will be provided by the BDDT-N during the OAND conference, through lectures pre-approved by the Board, or through specific packages available from the Board. Each Registrant who updates her/his Jurisprudence knowledge through reading information packages from the Board, (i.e. does not attend approved lectures or conference), will be required to complete a short multiple choice and/or True/False questionnaire and return it to the Board office, as

confirmation that they have reviewed the material. There may be a charge for this questionnaire.

12. A refresher course in CPR training must be obtained in the two-year period.
13. Registrants are not allowed to have more than twenty (20) hours of CE per reporting period in any one modality.
14. A maximum of ten (10) hours will be allowed for books, on-line courses, teleconferencing, video and audio tapes of principal (i.e. core) naturopathic modalities. Please provide the Board with a summary report of the course you have studied via this medium. (i.e. name of speaker, subject matter etc.)
15. A maximum of five (5) hours of CE will be given to Board members (e.g. BDDT-N, CAND, OAND). Five (5) hours will be given to Heads of Working Groups of the Board, and three (3) hours given to people in Working Groups (per Working Group), to a maximum of ten (10) hours per each two (2) year period.
16. A maximum of five (5) credits will be allowed for Registrants who write and publish a book on naturopathic medicine.
17. A maximum of ten (10) credit hours will be given to Registrants teaching or giving seminars related to naturopathic medicine. This applies only to teaching or seminars given to other Naturopathic Doctors, other Health Care Professionals or students of Naturopathic Medicine. Please provide the Board with proof of the above.
18. A maximum of ten (10) credits will be allowed for any program that advances the knowledge of naturopathic modalities and/or philosophies, that may focus on specific products or techniques, and/or that is sponsored by a company or individual.
19. One (1) CE credit will be allowed for each day an ND hosts a student preceptor, to a maximum of five (5) CE credits. A record of preceptoring must be signed by the ND and the student. If the preceptor is a registered ND, upgrading in a specific modality or specialty, the CE credits may also apply.

General: The programs taken to meet the CE requirements must have significant intellectual or practical content. They must deal primarily with naturopathic issues as contained in the Scope of Practice for Naturopathic Doctors in Ontario. The Board may accept CE activities from other professional groups or academic disciplines if the Registrant demonstrates that the activity is substantially related to their role as a Naturopathic Doctor.

A CE program is defined as a class, institute, lecture, conference, workshop or seminar.

The activity itself must be conducted by an individual or group qualified by practical or academic experience.

All acceptable CE courses must issue a statement or certificate of completion containing the following information:

- Full name and qualifications of the presenter
- Title of the presentation attended
- Number of hours and date of each presentation attended
- Name of sponsor
- Description of the presentation format

Continuing Education Credits can be obtained through the following sources:

- a. OAND conferences, continuing education courses, or meetings
- b. CAND conferences
- c. BCNA conferences
- d. AANP conferences
- e. Professional health association conferences
- f. Participation on a health profession committee
- h. Courses within the CE curriculum of accredited naturopathic colleges